

Job Title Weekend Plant Nursery & Retail Sales Assistant

About Us We are a not-for-profit business which grows and sells plants and gardening products in Maidenhead, as well as providing grounds maintenance services. We are open 6 days a week in winter and 7 days for the rest of the year.

Our mission is to provide work experience, skills and training for adults with learning disabilities or autism. Our team includes community and supported volunteers. We are proud to be a disability confident employer.

Job Purpose To provide plant care and maintenance at the nurseries and to assist customers in the shop.

Main Duties

- Deliver excellent customer service
 - Assist and advise customers on plants and other garden-related products
 - Process customer sales
 - Ensure customer and product areas are safe and welcoming
 - Support seasonal special events
- Plant care and maintenance
 - Ensure plants are well presented and well maintained.
 - Assist in growing-on retail plant stock from seed, cuttings or plugs.
 - Assist in producing planted items such as hanging baskets and planters.
- Stock and Retail
 - Assist with incoming deliveries, including unloading. Manual handling of products and materials.
 - Assist with creating product displays inside and outside
- Team Work
 - Share knowledge with other staff and volunteers
 - Interact positively with our volunteers and supported adults
 - Carry out any other duties as reasonably requested

Qualifications & Certifications, Experience and Skills:

Qualifications

- Minimum of Maths and English GCSEs
- RHS / City & Guilds horticultural certificates desirable

Preferably experience of

- Horticulture / plant care experience
- Retail
- Working with people who are autistic or have learning disabilities

Required skills and qualities

- Friendly with good communication skills and able to work with a wide variety of people including those who are autistic or have learning disabilities
- Comfortable working in and outdoors all year round.

Other

- The nursery assistant reports to the Nursery Manager
- Hours :
Saturday hours March-September and December 9am-5.30pm, with 1 hour unpaid lunch break
Saturday hours October, November, January and February 10am-4pm with optional 30 minute unpaid lunch break.
Sunday 10am-4pm all year round with optional 30 minute unpaid lunch break.

There may be opportunity for some additional hours according to business needs.

- Salary: £6.40 - £11.44 dependant on age

Closing date for applications Friday 13th September 2024

Interviews to be held by the end of September at Braywick Plant Nurseries.